

**Park City High School**  
**Minutes of PTO General Meeting**  
**April 15, 2015**

President, Laurie West, called the meeting to order at 8:05 a.m.

Three Board Members and 9 General Members were in attendance. (Attendee list on file)

**Secretary:** Minutes from the Mar 18, 2015 meeting were presented for approval. Andrea Lettman made a motion to approve the minutes, Marie Jackson seconded. Approval was unanimous.

**Principal's Report:** Bob O'Connor

- Know Before You Go – unable to work into end of year calendar – schedule for 15/16 school year (suggestion to do during ACT testing)
- Working on end of year testing / exam schedule
- Confirmation on Smith's funds going to PTO
- Follow up on Building Security after Lockdown / School has passed security test however there are a couple of areas that could be looked at for improvement.

**Student Council Updates:** James Morris

- Prom update / discussion on single vs couple ticket prices.

**Finance:** Treasurer, Jo Gabrielson,

- Reviewed the updated financials.
- Smith Earn and Learn money totaled \$2369.86 and has been transferred from the school accounts to PTO accounts and is reflected in current statements.
- Jane Osterhaus made a motion to release the \$1,000 in funds allocated as a Grad Night expense back in to the Available Funds balance. (Note: This move was discussed and reflected in the financials in the fall, but never formally voted on. No money from this has been spent on other areas prior to the motion) Kristen Brown seconded. Approval was unanimous.
- Marie Jackson made a motion to reimburse Melanie Moffit \$14.81 for expenses over the approved amount from the mini grant program. (Mini grant program unused balance \$400.36) Jane Osterhaus seconded. Approval was unanimous.
- Jane made a motion to approve \$800 (\$385.55, the remaining balance of unused funds from the mini grant program and \$414.45 from unallocated general funds) for uncovered AP Testing Fees for in need students. Approval was unanimous.
- Laurie West made a motion to spend up to \$250 to purchase a PTO Banner from the unallocated funds balance. Jo Gabrielson seconded. Approval was unanimous.
- Jane Osterhaus made a motion to donate \$1,000 to the school administration for Top 10% Recognition from the unallocated funds balance. Marie Jackson seconded. Approval was unanimous.
- Julie Eihausen made a motion to release the fund balance from the 13/14 Grad Night (\$1183.24) to the General Fund. Andrea Lettman seconded. After discussion the motion was withdrawn. Funds will remain to be used by Grad Night Committee
- Julie Eihausen made a motion to approve an additional Community Scholarship in the amount of \$500. Marie Jackson seconded. Approval was unanimous with details of the Scholarship to be outlined. Suggestions were made to consider hardship criteria.

**Updates/ Discussions/:**

- Higman Family; Bereavement – Booster Club did not respond to request therefore PTO will fund the \$100 donation.
- Electronic Directory follow up discussion. Tania will look into Power School options in comparison.

- Registration scheduled for August 17-19, 2015. First day of school is August 20<sup>th</sup>.
- Laurie reviewed the Board positions and Committee positions filled or open for the next school year.
- Update given on PCCAPS meeting between parent leadership and school district admin.

### **Committee Reports:**

- Staff Appreciation: Jane Osterhaus – Had great participation
- Honor Roll: Courtney Porgess: Reported she has a sizable balance left in her budget and plans to do Booster Juice or ice cream sandwiches for next recognition.
- Docudrama: Heidi Hewitt has everything set. Date has changed to May 20<sup>th</sup>. Mini Docudrama is proceeding to take place this fall. Looking to film a PSA over the summer using PCHS film students. Film would then air in classrooms before Homecoming.
- Laptop Collection: Julianne Rosen-Carone will confirm date of June 2<sup>nd</sup> or 3<sup>rd</sup>. All laptops will be collected in one day. Volunteers will be solicited as soon as dates/times confirmed.
- Grad Night, June: Marie Jackson reported that fundraising goal has been met. Party Chair held first meeting and has booked entertainment. Invitations being reviewed for printing.
- PCEF: Jen Billow, Running with Ed – Still have team slots available.
- School Community Council Liaison: Jane; next meeting is Apr 16<sup>th</sup> – Up for discussion / approval is summer math programs
- School Board Meeting Updates: Julie Eihausen & Tania Knauer
  - Master Planning
  - Board approved to proceed with full day Kindergarten for the 16/17 school year.
  - Board approved a re-vamp of the Reading Program
  - Discussion on changing public comment.
- Graduation: June 5<sup>th</sup> – Volunteers needed! Sophomore and Junior parents.
- District PTO: Laurie
  - Next District meeting is May 13<sup>th</sup> at 1:00 pm at DO

Next Meeting: Wednesday, May 13<sup>th</sup> at 8:00 am  
 Meeting was adjourned at 10:00 a.m.

Prepared by: Julianne Rosen-Carone, Recording Secretary