

PCHS PTSO GENERAL MEETING
February 13, 2018

MINUTES

Attendees: Kathi Ehlers, Ericha Oberg, Lezlie Sherry, Kaz Burnz, Cathy Lanigan, Shannon Schimmer, Ben Ling, Amy Cutt

- 1. Welcome & Introductions**
- 2. Approval of Meeting Minutes**
 - a. December and January minutes approved
- 3. Principal's Report** – none
- 4. Student Council Updates**
 - a. Julie Hooker says thank you for books “Good Night Stories for Strong Girls,” students have loved it; reading it for 3rd quarter.
 - b. Not doing the Make a Wish – tabling this year and doing it next year (table our money until next year)
 - c. StuCo using PTSO prom money (\$1000) for Grad Week, maybe Senior Gala
 - i. Money will be kept on ledger for Prom.
 - ii. Feb. 3 Winter Formal at The Yard 8-1 pm
- 5. Finance Report** -Lezlie Sherry
 - a. Received check for \$371 from Smiths – still 50% down from Smiths
 - b. Received \$10 Amazon Smiles
 - c. Mini-Grants – everyone except Mr. Fine has submitted receipts
 - d. Grad Night – PayPal has been corrected, goes right into separate account;
 - i. paid down payment for Jupiter Bowl
 - ii. \$3195 shy of \$8000 goal
 - e. Keep \$1000 aside until 501(3)(c) issue gets resolved.
 - f. 501(3) (c) Status
 - i. Not separating until next year so can file with District this year; Lezlie has checked requirements.
 - ii. Need to remove PCHS PTSO from District's EIN then we can file with the state
 - iii. Incorporated in 2002, can't find copy, need to request copy;

- iv. Utah Non-Profits has attorneys – Lezlie can call and ask what they charge and send info to the District;
- v. Lezlie has attorney friend who does 501(3)(c) work and is helping us for free;
- vi. Name situation needs to be resolved;
- vii. Don't have to file until July 1 – Nov. 15, so we have time
- viii. We agree we should file separately this year if we can (we previously opted in to file with District)
- ix. We have 1 binder with corporate documents and leave instructions, Lezlie will put that binder together
- x. We shouldn't be paying taxes when we buy something
 - Need to bring EIN number when making purchase; Shelley has letter we can use.
 - Lezlie will look for letter and send to all for purchases;
 - Bank may also have letter.
- g. Vote re: how to spend additional funds
 - i. Spring Mini-Grants: Any to send out mini-grants today or tomorrow, will hold grant meeting after break
 - Put additional \$2000 towards mini-grants
 - ii. \$750 towards teacher programs
 - \$500 conferences (any leftover will go to Staff Appreciation
 - \$250 Staff Appreciation
 - iii. Total: \$2750
 - iv. MOTION to approve budge excess expenditure totaling \$2750. MOTION APPROVE.

6. Committee Reports

- a. Mini Grants – received feedback from Mark Parker “One Community Book” event was great.
 - i. Follow-up meeting held last week, they did receive feed back about students not reading book
 - Timing wasn't good, each class has things to do
 - 2018/19 – looking at October
 - English Dept is heavily involved, books on sort list have been vetted by English Dept.
- b. Email Blast – Ben Ling

- ii. Discussion of Educational Advantage request for an ad in newsletter.
 - Mega Genius is in newsletter, EA wants to put in AD.
 - Can EA put in ad re: scholarships and services?
 - Do we want to put limits to # of ads?
 - Check to see if there are PTSO rules regarding Ads.
 - c. PCEF Liaison
 - i. RWE
 - Coming up: Students \$50 this year;
 - new platform Feb. 28
 - d. Staff Appreciation
 - i. RMCF will give us 30% discount to anything in store
 - e. Honor Roll – Kaz Burnz
 - i. Handing out treats Thursday
 - f. Grad Night - meeting Thursday at Hugo 9 am
 - g. Docudrama - no updates
 - h. A/P Testing – Ericha will send email out to Board to help
- 7. Community Council** – meeting moved to March
- 8. District PTO** – meetings are on website, meetings are quarterly now
- a. Next meeting is May 14

Meeting adjourned.